



## **JOB OPPORTUNITY**

---

**POSITION: Junior Accountant**

**LOCATION: Hensall**

---

Hensall Global is seeking a Junior Accountant. This individual is responsible for general accounting functions and financial reporting systems. This is a full-time position working out of the Hensall location.

**What Hensall Global has to offer:**

- Competitive Annual Salary
- Group Benefits Plan (dental, prescriptions, vision, massage, chiropractic, physiotherapy etc.)
- Pension Plan matched by Hensall

**Job Duties and Responsibilities:**

- Monitor customer receivables and follow up as required with past due invoices and escalate collection issues to commercial team and controller as necessary
- Reconcile customer accounts as needed
- Preparation and posting of month end journal entries and accruals
- Completion of various daily/weekly/monthly tasks as assigned (general accounting, inventory reconciliations, bank reconciliations, etc.)
- Provide accounts payable coverage as needed and prepare weekly payments
- Reconcile foreign currency wire transfers to vendors
- Create various reports in Excel, Sage Intacct and other programs as required
- Prepare information for reporting to various government bodies
- Support the annual budget process
- Assist with obtaining documents for the yearly audit

**Job Requirements:**

- Detail oriented with strong organizational, analytical, and problem-solving skills
- Excellent time management skills and the ability to work well with minimal supervision
- Strong proficiency in Microsoft Excel
- Prior experience with Sage Intacct would be considered an asset

**Qualifications:**

- Completion of post-secondary education in finance or accounting
- 1-3 years experience in a similar role
- CPA designation or working towards would be considered an asset

**If you are interested in applying for this position, please submit your cover letter and resume to:**

**Email:** [job@hensallglobal.com](mailto:job@hensallglobal.com)  
Jessica Boughen, Human Resources Manager

Hensall Global is committed to employment equity and encourages the four designated groups to apply.